



JAWS Board Meeting Minutes
January 13, 2021
7:00 pm - 8:00 pm ET

- **Called to order** at 7:06 pm ET
- **Roll Call:**
 - Mira Lowe, Jennifer Kho, Carla Murphy, E.J. Graff, Alexandra Hinojosa, Joanna Hernandez, J. Kyle Foster, Tanya Gazdik, Kari Mar, Linda Jue, Suzanne Cosgrove, Jeanette Woods, Alison Bethel McKenzie
- **Board Check-in**
- **Review and Approval of the [November 2020 minutes](#)**
 - Tanya Gazdik made a motion to approve the November 2020 minutes and Kyle Foster seconded. The motion was approved unanimously. An amendment was made by Kyle Foster to update the November 2020 minutes. E.J. made the motion to approve the September 2020 minutes and Kyle seconded.
- **Executive Summary**
 - **2021 Strategic Priorities**
 - 2021 Operational Plans/Milestones
 - [Spring Board Retreat](#) (March/April 2021) -
 - The deadline is 1/18 to fill out Doodle, the meeting will take place over the weekend and will focus on strategic planning. We will invite Pam Silas as an outside facilitator. She has experience consulting with and working for j-orgs.
 - Committee Appointments/Call for Volunteers – January 2021
 - [Board Profile Survey](#) - Deadline survey 1/18
 - Committee assignment timeline:
 - Board survey sent - 1/11
 - Deadline for Board surveys - 1/18
 - Board appointments - 1/25
 - Call for volunteers sent - 2/1
 - Deadline for call for volunteers - 2/15
 - Identify committee members & connect to committee chairs - 2/22
 - 2021 Committee action plan and priorities due - 4/5
 - Fund Development – Grant writing, 35th Annual Campaign & 2021 CAMP sponsors
 - Currently have raised approximately 24k and need about 11k to reach our goal. Will be focusing on 35th Annual Campaign and 2021 CAMP Sponsors.
 - Membership
 - Programming
 - Bylaws – Governance

- 7 non-members (regular)
 - 87 members (early bird)
 - 12 members (regular)
- Communications
- Membership
- Programs & Services - Carla - JAWS will co-sponsor an “Editathon” with Women Do News for January. We will encourage JAWS members to participate, getting more women to make entries into Wikipedia about women journalists.
- **New Business**
 - **Board Communications**
 - **Website Updates**
 - **Board Orientation**
 - January 20, 7:00 – 8:00 PM ET - Moved to February because Jan. 20 is inauguration Day.
 - **2021 Board Meeting Dates**
2nd Wed - 7:00-8:30 PM ET
 - January 13
 - March 10
 - May 12
 - July 14
 - September 23 (CAMP)
 - **2021 Executive Committee Dates**
1st Mon - 6:00-7:00 PM ET
 - February 1
 - April 5
 - June 7
 - August 2
 - **2021 Board Socials**
Last Thurs - 7:00-8:00 PM ET
 - February 25
 - April 29
 - June 24
 - August 26
- **Consent Agenda Items**
 - Board Meeting Ground Rules
 - *Be present*
 - *Participate fully (ask questions, share ideas)*
 - *Listen to understand*
 - *Assume positive intent*
 - *Keep confidences*
 - *Positively engage and enjoy each other*
 - Executive Director Monthly Report – [November 2020](#) & [December 2020](#)
 - [Draft Value Statement](#)
- **Executive Session** - no session was held

8:40 pm - Adjourn - Kyle Foster motioned to adjourn; Linda Jue seconded, motion carried unanimously.